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**OFFICIAL MINUTES  
SOUTHEAST ARKANSAS COLLEGE  
BOARD OF TRUSTEES MEETING  
SEARK WELCOME CENTER BOARD ROOM/ZOOM  
July 30, 2024  
10:00 a.m.**

**BOARD MEMBERS PRESENT:**

Shawn Howell, Chair  
Rob Cheatwood  
Ken Johnson  
Donna Dial, Secretary

**BOARD MEMBERS PRESENT VIA ZOOM:**

Dr. Lamont Davis, Vice-Chair

**BOARD MEMBERS ABSENT:**

Marc Oudin  
Rebecca Pittillo

**SEARK EMPLOYEES PRESENT:**

Dr. Tyrone Jackson, President  
Dr. Stacy Pfluger, Provost  
Wanda Grimmer, Executive Assistant to the President  
Debbie Wallace, Vice President Fiscal Affairs  
Lyric Seymore, Dean of Technical Studies  
Dr. Jennifer Colvin, Dean of Science and Humanities  
Bailey Carl, Dean of Students and Enrollment  
JoAnn Dupra, Director IT  
Chad Kline, Athletic Director  
Sherri Roberts, Registrar  
Sterling Rancifer, Computer Operations Coordinator

**SEARK ZOOM ATTENDEES**

15

**GUESTS PRESENT**

I.C. Murrell, Reporter, Pine Bluff Commercial

**GUESTS PRESENT VIA ZOOM:**

Dee Brown, CEO P3 Group

## **MEETING CALLED TO ORDER**

Chair Chauwn Howell called the meeting to order at 10:00 a.m. Chair Howell welcomed the new SEARK President, Dr. Tyrone Jackson.

## **PUBLIC PARTICIPATION**

None.

## **APPROVAL OF MINUTES**

Chair Chauwn Howell called for a motion to approve the June 26, 2024 Special Board meeting minutes. Trustee Rob Cheatwood noted there needed to be a correction in the minutes, the name of the SEABROOK Foundation needed to be changed to SEABROOK Family Christian Center, and Mr. Duke Fakouri's title needed to be changed to Vice President. He noted these corrections had been discussed with Wanda Grimmett and she would make these corrections in the official minutes. Trustee Ken Johnson made a motion to approve the minutes, with the identified corrections. Trustee Donna Dial seconded the motion. The vote to approve the minutes, with corrections, passed unanimously.

## **NEW BUSINESS**

### **Personnel Actions (Attachment B)**

Chair Chauwn Howell presented the Personnel Actions Report. Chief Howell opened the floor for discussion. Trustee Ken Johnson asked for an update on how many open positions the College currently has. Dr. Jackson informed the Board we have several positions currently available, notably the Vice President of Instruction and Director of Development. At Trustees Johnson's request, the Board will be sent a list of current vacancies. Chair Howell called for a motion to approve as presented. A motion to approve the Personnel Actions Report as presented was made by Trustee Ken Johnson. The Motion seconded by Trustee Rob Cheatwood. Vote to approve passed unanimously.

### **Changes in Signature Authority for the College's Bank Accounts**

Chair Chauwn Howell presented the request to add Dr. Tyrone Jackson as a signatory to the College's bank accounts and remove Dr. Stacy Pfluger. Vice President of Fiscal Affairs, Debbie Wallace, informed the Board the President of the College has authorization to sign checks in the absence of her or the Controller. The request to remove Dr. Pfluger is due to her resignation as Provost. There was no other discussion. Chair Howell called for a motion to approve the requested signature changes. Trustee Rob Cheatwood made the motion to make the recommended changes. Trustee Donna Dial seconded the motion. Vote to approve passed unanimously.

## **OLD BUSINESS**

### **Discussion and Vote to Approve Additional Funding for The Reef Housing Project**

Chair Chauwn Howell opened the floor for discussion of this item. Chair Howell noted the walkthrough that was requested by the Board had been done, and most of the items on the punch list have been addressed, the remaining items will be completed. With this information, Chair Howell recommends to the Board they move ahead with approval of the additional funding. Dee Brown, CEO of the P3 Group, attended via Zoom. Due to a technical glitch, he confirmed in writing that this was the final funding request. Chief Howell called for a motion to approve the request. Trustee Ken Johnson said as the request made at the June 26, 2024 meeting had been completed, he made a motion to approve the additional funding request for The Reef Housing project. Trustee Rob Cheatwood seconded the motion. The vote to approve the request for additional funding passed unanimously.

## **EXECUTIVE SESSION**

None

## **PRESIDENT'S REPORT**

Dr. Jackson thanked the Board for the opportunity to serve as President of SEARK College.

Dr. Jackson reported that enrollment numbers are encouraging, and the College is preparing for the beginning of the fall semester.

He publicly thanked Dr. Stacy Pfluger for her assistance to him during the transition period and wished her well in her future position.

## **2024 ACCT Leadership Congress**

Chair Shauwn Howell recognized Wanda Grimmert. Wanda provided the Board with the dates for the 2024 ACCT Leadership Congress. She informed the Board that Early Bird registration is due by August 16 and asked Board members to let her know by August 7 if they intend to attend. Additionally, she will send the information to those Board members not in attendance at this meeting.

## **OTHER BUSINESS**

Chair Shauwn Howell opened the floor to other business. Trustee Ken Johnson stated there are some concerns regarding current SEARK policies. He requested that the Board consider adding a discussion of policies and procedures to a future Board meeting, or, if needed, calling a special meeting to discuss. Dr. Jackson and Chair Howell will meet to discuss items needing to be reviewed.

Chad Kline, SEARK Athletic Director, stated both baseball and softball fall season will begin in September. Additionally, he is currently in discussions with UAPB about using their facilities for basketball. While the Relyance Center Athletic Center has been approved for play, however, for our athletes health and safety, we need to wait until the upgrades to the floor have been completed and the goals have been moved.

Chair Howell requested an update on preparations for student move in at The Reef.

**Next Board Meeting** – September 11, 2024, Lunch served at 11:30 am, Board meeting will begin at 12:15 p.m.

## **Adjournment**

Trustee Ken Johnson made a motion to adjourn. Trustee Rob Cheatwood seconded the motion. The board adjourned by consensus at 10:23 a.m.

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Donna Dial, Secretary

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Wanda Grimmert, Executive Director

\*Audio file available upon request