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**OFFICIAL MINUTES  
SOUTHEAST ARKANSAS COLLEGE  
BOARD OF TRUSTEES MEETING  
SEARK WELCOME CENTER BOARD ROOM/ZOOM  
March 13, 2024  
10:00 a.m.**

**BOARD MEMBERS PRESENT:**

Shawn Howell, Vice Chair  
Donna Dial  
Rob Cheatwood  
Ken Johnson  
Marc Oudin

**BOARD MEMBER PRESENT VIA ZOOM:**

Dr. Lamont Davis, Secretary

**BOARD MEMBERS ABSENT:**

Rebecca Pittillo, Chair

**SEARK EMPLOYEES PRESENT:**

Dr. Stacy Pfluger, Interim President  
Wanda Grimmett, Executive Assistant to the President, Recorder  
Debbie Wallace, Vice President Fiscal  
Barbara Dunn, Executive Director of Institutional Advancement and Community Relations  
Lynette Bloomberg, Director of Leadership Academy  
Dr. Jennifer Colvin, Interim Dean of Science and Humanities  
Bailey Carl, Dean of Students and Enrollment  
Lisa Gober, Director of Career Pathways

**ZOOM ATTENDEES**

25 staff members were present via Zoom.

**GUESTS PRESENT**

Chris McLaren, Ellucian Representative

**MEETING CALLED TO ORDER**

Chair Rebecca Pittillo called the meeting to order at noon.

## **PUBLIC PARTICIPATION**

None.

## **APPROVAL OF MINUTES**

Vice Chair Shauwn Howell called for a motion to approve the past Board meeting minutes. Motion to approve the minutes from the January 17, 2024 Board meeting and the February 9, 2024 Special Board meeting as submitted was made by Marc Oudin. Motion seconded by Donna Dial. Vote to approve, passed by unanimous vote.

## **NEW BUSINESS**

### **Personnel Actions (Attachment B)**

Vice Chair Shauwn Howell presented the Personnel Actions Report. After a brief discussion Chair Howell called for a motion to approve as presented. A motion to approve the Personnel Actions Report as presented was made by Ken Johnson. Motion seconded by Donna Dial. Vote to approve, passed by unanimous vote.

### **Financial Report (Attachment C)**

Vice Chair Shauwn Howell recognized Vice President Debbie Wallace. Vice President Wallace presented the financial reports to the Board. After discussion of financial reports, Vice Chair Howell called for a motion to approve the financial report as presented. Motion to approve financial report as presented was made by Marc Oudin. Motion seconded by Donna Dial. Vote to approve, passed by unanimous vote.

### **Approval of Changes to Signature Authority for College's Bank Accounts**

Vice Chair Shauwn Howell presented request from the College to give Dr. Stacy Pfluger and Angelia Williams signature authority for the College's bank accounts. It was noted these approvals are needed due to recent changes in the college leadership. After clarification was made regarding Ms. Williams' position, Vice Chair Howell called for a motion to approve these changes. Motion to approve changes as requested made by Rob Cheatwood. Motion seconded by Ken Johnson. Vote to approve, passed by unanimous vote.

Vice Chair Shauwn Howell presented request from the College to remove Dr. Steven Bloomberg as signatory from the College's bank accounts. Motion to approve the removal of Dr. Bloomberg from the accounts was made by Rob Cheatwood. Motion seconded by Marc Oudin. Vote to approve, passed by unanimous vote.

### **Approval of PBI Grant Provisional Positions**

Vice Chair Shauwn Howell presented request from the College to hire a Director of Physical Therapy Assistant Program for the PBI Grant. Dr. Pfluger explained the qualifications for this position to the Board. After discussion of requirements and clarification that the PBI Grant will cover the salary of the Director, at least for the first year. Vice Chair Howell called for a motion to approve this position. Motion to approve as submitted was made by Ken Johnson. Motion seconded by Rob Cheatwood.

Vice Chair Howell presented a request from the College to hire a Counselor for the College through the PBI Grant. After discussion, Vice Chair Howell called for a motion to approve the Counselor

position. Motion to approve the position was made by Ken Johnson. Motion seconded by Donna Dial. Vote to approve, passed by unanimous vote.

### **SEARK In the News Continuity Plan**

Discussion item only. In response to the question of whether Board members wanted to continue to have SEARK news items included in the meeting packet, the Board responded in the affirmative.

### **OLD BUSINESS**

#### **Update on Purchase of Relyance Bank Athletic Center**

Vice Chair Howell recognized Dr. Pfluger. Dr. Pfluger recognized Director of Institutional Advancement and Community Relations Barbara Dunn. Ms. Dunn reported the Foundation has recently received donations totaling \$366,000.00. Funds will be used to make the upcoming payment on the Athletic Center.

### **EXECUTIVE SESSION**

None

#### **Presidential Search Update**

Vice Chair Howell recognized Wanda Grimmett. Ms. Grimmett provided an update on the status of the Presidential Search. She stated the position has been posted on the College website, Higher Ed jobs website, and Chronicles of Higher Ed website. The Board also received clarification of the search timeline.

#### **Report on SAAS Migration – Chris McLaren**

The Ellucian representative, Chris McLaren, presented to the Board information on the upcoming SAAS migration and how this will aid SEARK. He noted this program will help SEARK make smarter, more informed decisions in the way it provides data to the College. He stated this will also help improve the student experience at SEARK. He informed the Board that the go live date for this migration will be January 2025.

### **PRESIDENT'S REPORT**

Dr. Pfluger presented the following to the Board:

- 100 Families Initiative – Provided a brief description of this initiative.
- Housing Report- Presented the Housing Report provided by Housing Director, Beryl Langdon.
- Student Experience Monitoring Report – Presented the Student Experience Monitoring report.

**Next Board Meeting** – May 15, 2024.

**Adjournment**

The board adjourned by consensus at 11:04 am.

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Dr. Lamont Davis, Secretary

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Rebecca Pittillo, Board Char

\*Audio file available upon request