



**OFFICIAL MINUTES
SOUTHEAST ARKANSAS COLLEGE
BOARD OF TRUSTEES
Welcome Center Board Room
November 11, 2020
10:00 a.m.**

BOARD MEMBERS PRESENT:

Rob Cheatwood, Chair
Rebecca Pittillo, Vice Chair
Shauwn Howell, Secretary
Eddie Thomas
Marc Oudin
Paul Bennett

BOARD MEMBERS ABSENT:

Ken Johnson

STAFF MEMBERS PRESENT:

Mr. Steven Bloomberg, President
Wanda Grimmett, Executive Assistant to the President, Recorder
Debbie Wallace, Vice President for Fiscal Affairs
Scott Kuttenkuler, Vice President for Student Affairs
Gina Teel, Vice President for Academic Affairs
Lyric Seymore, Dean of Technical Studies

STAFF MEMBERS PRESENT VIA ZOOM:

Joyce Scott, Dean of Nursing and Allied Health
Tracy Harrell, Dean of General Studies
Rachel Scott, Interim Dean of General Studies, Math/Science
Gene White, Director of Retention and Advisement
Barbara Dunn, Director of Development
Cordell Jordan, Marketing Consultant
JoAnn Dupra, Director Information Technology
Nancy Pearce, Director TRIO
Steve Ballard, Controller
Lozanne Calhoun, Registrar
Jeff Pulliam, Director of Workforce Development
Lisa Gober, Director of Career Pathways
Iry Rice, Welding Instructor
Donna Cox, Director Financial Aid
Kim Williams, Librarian

GUESTS PRESENT:

E. Colvin, Pine Bluff Commercial

MEETING CALLED TO ORDER

Rob Cheatwood called the meeting to order at 10:02 a.m.

PUBLIC PARTICIPATION

None.

APPROVAL OF MINUTES

Rob Cheatwood asked for approval of the minutes from the September 9, 2020 Board meeting. Motion to approve minutes as submitted was made by Marc Oudin. Motion was seconded by Rebecca Pittillo. Vote to approve, unanimous.

NEW BUSINESS**Personnel Actions (Attachment B)**

Rob Cheatwood requested President Bloomberg present Personnel Actions Report. President Bloomberg presented the Personal Actions Report. After a brief discussion, Rob Cheatwood called for a motion to approve the report as submitted. A motion to approve the Personnel Actions Report as submitted was made by Shauwn Howell. Motion was seconded by Paul Bennett. Vote to approve, unanimous.

Monthly Financial Report

The monthly financial report was presented by Vice President Debbie Wallace. After questions and discussion by the Board, Rob Cheatwood called for a motion to approve the financial report. A motion to approve the financial report as submitted was made by Marc Oudin. Motion was seconded by Rebecca Pittillo. Vote to approve, unanimous.

Fiscal 2018/2019 Audit

President Bloomberg stated all Board members are required to acknowledge receipt of the audit. Rob Cheatwood called for a motion to acknowledge receipt of audit by all members present. Paul Bennett made a motion to acknowledge receipt of Fiscal 2018/2019 audit by all members present. Shaun Howell seconded the motion. Vote to approve, unanimous.

Approval of Special Fee for Commercial Driver's License Program

President Bloomberg presented request to collect a special fee of \$1,317.00 to cover cost of new CDL Program. He stated there is a great need for this program in our service area, and he outlined for the Board what the course would entail. He also stated the program would be totally grant funded. After a brief discussion, Rob Cheatwood asked for a motion to approve special fee. Marc Oudin made a motion to approve the special fee as submitted for the Commercial Driver's License Program. Rebecca Pittillo seconded the motion. Vote to approve, unanimous.

EXECUTIVE SESSION

None

PRESIDENT'S REPORT

President Bloomberg asked each of the divisional Vice President's to give updates on their areas.

Vice President Gina Teel presented an update on Academic Affairs.

Vice President Scott Kuttenkuler presented an update on Student Affairs.

Vice President Debbie Wallace presented an update on Fiscal Affairs.

Next Board Meeting – January 13 – 10:00 a.m.

Board members will meet in person, in the Training Room

Adjournment

Motion to adjourn made by Paul Bennett. Motion seconded by Shawn Howell. Meeting adjourned 11:22 p.m.

Shawn Howell, Secretary

Wanda Grimmett, Executive Assistant