

To: Office of Financial Aid

RE: \_\_\_\_\_  
Student name

\_\_\_\_\_  
Student ID#

**A. Did not work, did not file taxes:**

- I, \_\_\_\_\_, certify that I was not employed, had no income earned from work in 2019 and did not file a 2019 Federal Tax Return. I have also completed Form 4506-T Request to request a non-filing status statement from IRS.
- I, \_\_\_\_\_, certify that my spouse was not employed, had no income earned from work in 2019, and did not file a 2019 Federal Tax Return. My spouse has also completed Form 4506-T Request to request a non-filing status statement from IRS. **Enter N/A if not married.**

**B. Worked, but not required to file taxes:**

- I, \_\_\_\_\_, certify that I was employed in 2019, and was not required to file taxes. I have also completed Form 4506-T Request to request a non-filing status statement and wage information from IRS. Attached are W-2 forms from each place I have worked. Yes \_\_\_\_ No \_\_\_\_
- I, \_\_\_\_\_, certify that my spouse was employed in 2019 and was not required to file taxes. My spouse has also completed Form 4506-T Request to request a non-filing status statement and wage information from IRS. **Enter N/A if not married.** Attached are W-2 forms from each place my spouse has worked. Yes \_\_\_\_ No \_\_\_\_

My signature below means a) I certify the above information is correct, b) I will submit any document(s) received from IRS as soon as it is received, and c) changes may occur to my financial aid eligibility that may result in a reduction of financial aid.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date